



Goldbelt Heritage

Title: Indigenous Curriculum Developer

Department: Goldbelt Heritage Foundation

Category: Regular Full Time

Salary Grade Level: DOE

Reports to (Supervises/Liaison): Desiree Jackson; Etienne Soboleff

Hours of Work: 40 hours

FLSA Status:

Date Approved:

POSITION SUMMARY

The Indigenous Curriculum Developer is responsible for coordinating the development of culturally responsive language curriculum for grades Preschool to High School focused on youth leadership, wellness, and advancing knowledge of Tlingit / heritage language and Alaska Native cultures as related to instruction in core content subjects. Continually coordinates curriculum refinement with project teams to assure kits are complete with lessons, teacher guides, audio, and video resources to support advanced learning and meeting of academic goals and standards.

Primary Responsibilities

Manages curriculum software program. Maintains inventory of curriculum developed which correlates with project timesheets and activities delivered for each grant. Supports planning and coordination of elementary, middle, and high school summer academies. Supports design, establishment, and coordination of elementary, middle, and high school educational pathways for youth and young adults in collaboration with project teams. Position works with project team to implement a culturally responsive education program that supports youth academic achievement at all grade levels and advances college and career readiness for Alaska Native and American Indian Students in Juneau and other Southeast Alaska Communities. This individual works with a project team to support youth engagement and to develop and provide meaningful youth activities and workshops where project curriculum is taught, piloted, and refined.

Indigenous Curriculum Developer Responsibilities

- Works with project teams to develop curriculum and support teaching of lessons.
- Works with educators to connect cultural knowledge and/or heritage language to core content in curriculum.
- Works with project team to establish a cohort of teachers working on curriculum development and instruction at Preschool, Elementary, Middle and High School Levels.



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www.goldbeltheritage.org



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Indigenous Curriculum Developer Abilities:

- Excellent verbal and written communication skills.
- Excellent interpersonal and customer service skills.
- Excellent organizational skills and attention to detail.
- Excellent time management skills with a proven ability to meet deadlines.
- Strong analytical and problem-solving skills.
- Strong supervisory and leadership skills.
- Ability to prioritize tasks and to delegate them when appropriate.
- Thorough understanding of or the ability to quickly learn about the project or product being developed.
- Proficient with Microsoft Office Suite or related software.

Education and Experience:

Requires a degree in Education or a related field; and/or requires work experience in the fields of education, anthropology, counseling, health science, social work, or related field with teaching at the preschool, elementary, middle, secondary or college level; knowledge of Southeast Alaska cultures; the ability to inspire.

SALARY: DOE.

APPLICATIONS BEING ACCEPTED THROUGH TO:

Filled



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